

KENWOOD GREENE CONDOMINIUM ASSOCIATION
IMPROVEMENT APPLICATION

WHEN DO YOU FILE AN IMPROVEMENT APPLICATION?

An application form must be submitted for any construction of addition to the exterior of your building or grounds. If in doubt about your particular project, contact Premier Property Management at (513) 843-0310

WHAT IS THE OBJECT OF THIS FORM?

The object of requiring a Homeowner to file an improvement application with the Board of Directors is two fold:

1. To insure that your planned improvement conforms to the Association's Declaration, enhances the beauty of the community, maintains the architectural harmony of the community and in no way inconveniences your fellow homeowners.
 2. To enable the Association to determine what information and assistance it can give in order to expedite completion.
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Name _____ Date _____

Address _____ Unit # _____

Telephone # _____

TYPE & NATURE OF REQUESTED IMPROVEMENT _____

COLOR _____ LOCATION _____

DIMENSIONS _____ SUPPLIER _____

CONSTRUCTION MATERIAL _____

APPROXIMATE COST _____

A scale drawing, sales pamphlet, and/or paint chip, as appropriate, of all improvements must be submitted and attached to the application to show the exact location, dimensions, and/or color.

I understand the rules concerning the proposed improvement. This improvement in no way encroaches on a neighbor's limited common are or common ground. I agree to abide by the rules established by the Association and will be solely liable for any upkeep required by the construction of this improvement.

I further agree to obtain all licenses and/or building permits and to meet all legal requirement for building codes.

DATE _____ SIGNATURE _____

Please allow 30 days for a response. Applications are reviewed at the Board of Managers monthly meeting.

FOR ASSOCIATION USE:

Date application received _____ Received by _____

Date approved _____ Approval signature _____

Date disapproved _____ Notification letter sent _____

Mail to Premier Property Management, P. O. Box 1016, Milford, OH 45150